GOVERNMENT
PRINTING, STATIONERY & PUBLICATION
MAHARASHTRA STATE

CHARNI ROAD, 21-A, NETAJI SUBHASH MARG, MUMBAI - 400004

E-mail-dgps.mumbai@maharashtra.gov.in GSTIN-27MUMD08680A1DK Website-dgps.maharashtra.gov.in

Tel – Director - 022-23690063 Deputy Director – 23612077 Office – 23632693/23630695/23634049

No. Purchase/Desk-2/e-Auction/ Registered Valuers/Quotation/ 364 /2026-27

Date – 11 SEP 2026

Tender Notice/Advertisement

Subject: Inviting quotations from Government Registered Valuers for fixation of valuation of various types of obsolete, unserviceable and scrap materials lying at Govt. Presses, Govt. Stationery Stores, Maharashtra State.

Sealed quotations are invited from Government Registered Valuers for assessment and fixation of fair market / reserve value of various types of obsolete, unserviceable and scrap materials lying at location wise Govt. Presses, Govt. Stationery Stores & Govt. Typewriter Workshop in the state of Maharashtra proposed for disposal through e-auction / tender process.

The Brief details are as follows:

1.	Scope of Work	The valuer shall - 1. Inspect obsolete printing machinery and allied equipment available at the Govt. Presses/Stationery Stores/ Typewriter Workshop premises. 2. Assess present market value / scrap value / reserve price of obsolete machinery & recommendation of Market value and upset/reserve price. 3. Submit detailed valuation report with methodology adopted. Mention condition, usability, depreciation and estimated realizable value. 4. Submit photographs, condition report and item-wise valuation statement. 5. Provide valuation certificate duly signed and stamped. 6. Certificate regarding ferrous/non-ferrous classification.
2.	Eligibility Criteria	The bidder / valuer should fulfill the following conditions: 1. Must be a Government Registered Valuer registered with: Insolvency & Bankruptcy Board of India (IBBI) Under Companies Act, 2013 2. Should possess experience in valuation of industrial machinery / printing machinery / plant & machinery. 3. Minimum experience: At least 3 years in valuation field. 4. Should submit: Copy of Registration Certificate. PAN Card. GST Registration Certificate (if applicable). Experience certificates / work orders. Address proof and contact details. 5. The valuer should not be blacklisted by any Government Department / PSU / Local Authority. 6. The valuer shall have adequate technical knowledge regarding printing machinery and industrial equipment.
3.	Terms & Conditions	The quotation shall be submitted in sealed cover super scribed as: **"Quotation for Valuation of Various Types of Obsolete, Unserviceable and Scrap Materials"** The quotation should clearly mention: 1. Professional service charges, 2. Applicable taxes, 3. Total amount payable. 4. Location wise Inspection of obsolete materials may be carried out during office hours on working days with prior permission. 5. The successful valuer shall complete inspection and submit valuation report within 45 days from issue of work order. 6. The valuation report shall be submitted in:

		Hard copy (2 copies), and Soft copy (PDF format). 7. The authority reserves the right to Accept or reject any quotation without assigning reasons. Cancel the quotation process at any stage. 8. No advance payment shall be made. 9. Payment shall be released only after satisfactory submission and acceptance of valuation report. 10. The valuer shall maintain confidentiality of departmental records and obsolete materials details. 11. Any dispute arising shall be subject to jurisdiction of courts at Mumbai.
4.	Service Fee	The valuer shall quote professional charges in the following format: (In words Rs._____)
5.	Selection Criteria	The quotation will be evaluated based on: 1. Eligibility compliance, 2. Experience in similar work 3. Reasonableness of professional fees 4. Technical competence.
6.	Details of Various Obsolete Materials (LOT Names)	

Sr. No.	Description	Amount (INR)
1	Inspection Charges	
2	Valuation Fees	
3	Report Preparation Charges	
4	GST (if applicable)	
5	Total Amount	

1	LOT-A	-	Unserviceable & Obsolete Printing Machines (Some machines are dismantled)
2	LOT-B	-	Scraped Lead (In the form of Letterpress Type & It's Ingots)
3	LOT-C	-	Scrap Copper (Block of Letterpress Printing)
4	LOT-D	-	Scrap Zink (Block of Letterpress Printing)
5	LOT-E	-	Scrap Brass (Brass Strips)
6	LOT-F	-	Scrap of Aluminum Plates (Offset Printing Aluminum
7	LOT-H	-	Unserviceable, Obsolete Typewriter, duplicator, Bicycles, Wall Clock, Table Clock & their miscellaneous spare parts.

The Detailed documents are attached herewith for submission of quotation. At the time of submission of quotation, bidders should have submitted their quotation in this required prescribed format.

Interested Registered Valuers shall submit their quotations on or before 01/10/2026 up to 11.00 AM in a sealed envelope to the following address:

"Directorate of Government Printing and Stationery and Publications,
21-A, Subhash Chandra Marg Charni Road (West), Mumbai-400 004."

Quotation received in stipulated time period will be opened on 01/10/2026 at 12.00 AM.

Thanking You,

Encl. Bid Document

Yours Faithfully,

(Manisha Kumbhar)
Director
Government Printing & Stationery
Mumbai

1. Head Clerk, Purchase Branch – for arranging publication of the Tender Notice on the official website of the Directorate.
2. Head Clerk, Registration Branch – for arranging display of the Tender Notice on the Notice Board.

Government of Maharashtra
Directorate of Government Printing, Stationery and Publication,
21-A, Netaji Subhash Marg, Charni Road (West), Mumbai.400 004.
Tel. No. 022 – 23632693/23630695/23634049 **Fax : 022-23690063**
Email – dgps.mumbai@maharashtra.gov.in **Website: https//dgps.maharashtra.gov.in**

INVITING QUOTATION/TENDER DOCUMENT {ENVELOPE – (A-TECHNICAL BID & B-FINANCIAL BID)}
(NOT TRANSFERABLE)
YEAR 2026-27
FOR APPOINTMENT OF GOVERNMENT REGISTERED VALUER FOR VALUATION OF OBSOLETE, UNSERVICEABLE & SCRAP MATERIALS
(OPEN COMPETITIVE QUOTATION/TENDER)

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SECTION-I-QUOTATION NOTICE

Ref No. Purchase/Desk-2/e-Auction/Registered Valuers/2026-27 Date – 11/09/2026

Notice of Inviting Quotation

Sealed Quotations are invited from eligible bidders fulfilling the eligibility criteria for Appointment of "GOVERNMENT REGISTERED VALUER" for carrying out Inspection, Physical Verification, Technical Evaluation, Categorization and Determination of Fair Market Value / Reserve Price / Scrap Value of obsolete, unserviceable and scrap materials including old and discarded Printing Machinery, dismantled machinery parts, Scrap Lead, Scrap Copper, Iron Scrap and miscellaneous condemned stores available at Government Presses / Government Stationery Stores / Government Typewriter Workshop situated at - Mumbai, Nagpur, Pune, Kolhapur, Chhatrapati Sambhajinagar, Wai, Nashik and Akola .

The obsolete, unserviceable and scrap materials, including scrap items and machinery assessed under the valuation process, shall be proposed for disposal through the e-Auction process in accordance with prevailing Government rules, procedures and applicable disposal guidelines.

Name and Scope of Work

The scope of work shall include detailed Inspection, Physical Verification, Technical Evaluation, Categorization, Determination and valuation of all obsolete, unserviceable and scrap materials, lying at various Government Presses / Government Stationery Stores / Government Typewriter Workshop premises for the purpose of disposal, auction and maintenance of departmental records in accordance with applicable Government procedures and valuation norms.

Sealed Quotations / Tenders are hereby invited from reputed Government Registered Valuers, Valuation Agencies having adequate experience and expertise in inspection, assessment and valuation of obsolete and unserviceable machinery, condemned stores, scrap materials, metal scrap and allied assets for carrying out detailed valuation work of obsolete, condemned and scrap materials available in the premises of Government Presses / Government Stationery Stores / Government Typewriter Workshop under this department.

Interested and eligible Government Registered Valuers / Firms possessing valid registration for **Insolvency and Bankruptcy Board of India (IBBI) Under Companies Act, 2013** requisite technical qualifications and prior experience in similar valuation work for Government Departments, Public Sector Undertakings, Autonomous Bodies or reputed institutions may submit their Technical Bid and Financial Bid in the prescribed format along with all supporting documents, certificates, experience details and other requisite information within the stipulated time period mentioned in the tender schedule.

The bids received after the prescribed due date and time, incomplete bids, or bids not accompanied by the required documents shall be liable for rejection without assigning any reason thereof. The competent authority reserves the right to accept or reject any or all quotations/tenders wholly or partly without assigning any reason and the decision of the department in this regard shall be final and binding on all bidders.

The interested bidders should submit dully filled bid form and their bids along with all the relevant certificates, documents, etc. in support of their technical bids dully signed and submitted within the stipulated / last date of bid.

Quotation/Tenders without Earnest Money shall be rejected summarily.

The DGPS, Mumbai reserves the right to accept or reject any quotation / tenders without assigning any reason whatsoever thereof.

Quotation/Tender Submission: Quotation/Tender are to be submitted offline in 2 (Two) separate Envelope viz. **Technical Envelope-1 (Annexure-1 to 4)** and **Financial Envelope-2 (Annexure-5).**

Quotation shall be sent in sealed envelopes clearly marked **"Quotation for Appointment of Government Registered Valuer"** for Directorate of Govt. Printing, Stationery and Publication, Mumbai, Maharashtra State.

Aims & Objectives of Quotation/Tender: This quotation/tender is being floated for **"GOVERNMENT REGISTERED VALUER"** only.

Disclaimer: This quotation/tender is not an offer by the Directorate of Govt. Printing, Stationery and Publication, Mumbai, Maharashtra State but an invitation of Appointment of Government Registered Valuer. No contractual obligation whatsoever shall arise from the quotation/tender process until and unless a formal contract is signed and executed by a duly authorized Person of firm and by DGPS. **(Telephone Nos. 022-23630693/23630695, Ext.157 or 118)**

Sd/
Director
Govt. Printing and Stationery,
Mumbai

SECTION-II-DESCRIPTION OF VALUATION OF MATEIAL & EVENTS AND TIMELINES

Invitation for Sealed Quotation/Tender for Appointment of Government Registered Valuer for obsolete, unserviceable and scrap materials Government Presses / Government Stationery Stores / Government Typewriter Workshop situated at - Mumbai, Nagpur, Pune, Kolhapur, Chhatrapati Sambhajinagar, Wai, Nashik and Akola for the Year 2026-27

Ref No. Purchase/Desk-2/e-Auction/Registered Valuers /2026-27 Date – 11/09/2026

Directorate of Government Printing, Stationery & Publication, Mumbai invites sealed quotation/tenders from experienced and established valuer/bidder for the Government Registered Valuer of obsolete, unserviceable and scrap materials including old and discarded Printing Machinery, dismantled machinery parts, Scrap Lead, Scrap Copper, Iron Scrap and miscellaneous condemned stores available.

The Types of obsolete, unserviceable and scrap materials as listed below –

Lot No.	Description of Valuation of obsolete, unserviceable and scrap materials
Lot A	Unserviceable & Obsolete Printing Machines (Some Machines are in Pieces)
Lot B	Scrap Lead (In the form of Letterpress Type & It's ingots)
Lot C	Scrap Copper (Block of Letterpress Printing)
Lot D	Scrap Zink (Block of Letterpress Printing)
Lot E	Scrap Brass (Brass Strips)
Lot F	Scrap of Aluminum Plates (Offset Printing Aluminum Plates)
Lot H	Unserviceable, Obsolete Typewriter, Duplicator, Bicycles, Wall Clock, Table Clock & Other Spare Parts

IMPORTANT EVENTS AND TIMELINES

(a)	Bid Start Date / Time	(As Per Quotation/Tender Document Submit to Physically)
(b)	Bid End Date / Time	(As Per Quotation/Tender Document Submit to Physically)
(c)	Bid Opening Date / Time	(As Per Quotation/Tender Document Submit to Physically)

In the event of the date specified for the bid receipt and opening being declared as a closed holiday for purchaser's office, the due date opening of bids will be following working day at the appointed time.

Sd/
Director
Govt. Printing and Stationery,
Mumbai

SECTION-III-TERMS AND CONDITIONS

Before filling in the valuer/bidder are requested to go through the **"terms and conditions"** and all **"Annexures"** very carefully, wherein the tender conditions and contract conditions are clearly mentioned.

Appointment for Government Registered Valuer obsolete, unserviceable and scrap materials from offices of Government Presses / Government Stationery Stores / Government Typewriter Workshop Situated at - Mumbai, Nagpur, Pune, Kolhapur, Chhatrapati Sambhajinagar, Wai, Nashik and Akola for the year **2026-2027**

Directorate of Government Printing, Stationery & Publication, Mumbai invites sealed quotation/tenders from experienced and established valuer/bidder for the Government Registered Valuer of obsolete, unserviceable and scrap materials including old and discarded Printing Machinery, dismantled machinery parts, Scrap Lead, Scrap Copper, Iron Scrap and miscellaneous condemned stores available of Government Presses / Government Stationery Stores / Government Typewriter Workshop situated at - Mumbai, Nagpur, Pune, Kolhapur, Chhatrapati Sambhajinagar, Wai, Nashik and Akola.

1. Where and how to submit the quotation

1.1 The Bid Document shall be available at the office of the Director, Directorate of Government Printing, Stationery and Publications, 21-A, Netaji Subhash Marg, Charni Road (West), Mumbai – 400 004, and is invited from eligible Government Registered Valuers, Valuation Agencies or registered firms across India for appointment as Government Registered Valuer for inspection, verification, assessment and valuation of all obsolete, unserviceable and scrap materials, lying under the control of Government Presses / Government Stationery Stores / Government Typewriter Workshop functioning under the Government of Maharashtra.

1.2 Any modification or amendment to the tender documents shall be issued only through Addendum / Corrigendum, which shall form an integral part of the tender document and be made available by the department. The bidder shall not make any alteration, addition or deletion in the tender documents except as required for compliance with the Addendum / Corrigendum issued by the department. The bid shall be submitted only in the prescribed tender document and in accordance with all terms and conditions specified therein.

2. Authority of Signing

If the quotation is submitted by an individual, it shall be signed by him. If the tender is submitted by a proprietary firm, it shall be signed by the proprietor. If the quotation is submitted by a partnership firm, it shall be signed by all the partners of the firm or by a partner who has been authorized by all other partners to sign this quotation. If the quotation is submitted by a Pvt. Ltd/ Ltd company or a corporation, it shall be signed by a Director or legally authorized person. In the latter two cases there has to be an authorization letter for filling the bids.

3. Opening of quotation

The quotation shall be opened at the office of Director, Directorate of Government Printing, stationery and Publication, 21 A, Netaji Subhash Marg, Charni Road (West), Mumbai - 400 004 at the time date and venue as given in the "Quotation/Tender Notice".

4. Period of Validity of Quotation

The quotation shall remain valid and open for acceptance for a **period of 120 days** from the date fixed for opening the same. A quotation valid for a shorter period shall be treated as non-responsive.

5. Eligibility Criteria/Conditions

5.1 The bidder / valuer must be an Indian Company, Firm or Agency duly registered as a Government Valuer and engaged in valuation of obsolete, unserviceable and scrap materials in Maharashtra State.

5.2 Have experience in valuation of obsolete, unserviceable and scrap materials from the departments of the State/Central Government/PSUs/Autonomous Bodies of Maharashtra. (Copy of experience certificate issued during the last three years, i.e. 2024, 2025 & 2026 to be attached

5.3 The interested bidder should have successfully completed at least 1 (One) valuation in the last 3 (Three) years from one day prior to date of bid submission. (A true copy of the certificate from the client of the interested bidder to be produced for successful completion of the asset valuation)

5.4 Submit the name of the company/firms proprietor's/partners, Government Valuer Registration Certificate **{Insolvency and Bankruptcy Board of India (IBBI)},** Under registration number along with certificate, GST registration number, PAN number.

5.5 **The interested bidders should be a registered valuer with Insolvency and Bankruptcy Board of India (IBBI), Under Companies Act, 2013. The bidders must be registered with the asset class of Plant and Machinery.**

5.6 Not have been blacklisted by the Departments/Ministries of the State/Central Government/PSUs/Autonomous Bodies of Maharashtra.

5.7 Also required information has to be submitted in the prescribed Annexure format.

6. Period of Contract

6.1 Time period for the work is **one year** from the date of appointment, which shall be extendable for a period of one more year at the same rate, terms & conditions only if the services of the valuer are found satisfactory during the normal period of contract.

6.2 The appointment normally stands terminated after the expiry of the period of the contract. However, the DGPS reserves the right to cancel the contract at any point of time in case of any violation of contract condition or scope of work or in case of unsatisfactory service and may blacklist the valuer for any time period appropriate to the violation.

7. Working Hours

The Government Registered Valuer shall be responsible for carrying out inspection, verification, assessment and valuation work as and when required by the Directorate of Government Printing, Stationery and Publications (DGPS), concerned Government Presses / Government Stationery Stores / Government Typewriter Workshop or any officer authorized on behalf of the department during the entire period of appointment, without claiming any additional remuneration other than the approved contractual charges.

8. Allocation of Work

The allocation and distribution of valuation work among the appointed Government registered Valuer(s) shall be carried out in the State of Maharashtra Government Presses / Government Stationery Stores / Government Typewriter Workshop situated at - Mumbai, Nagpur, Pune, Kolhapur, Chhatrapati Sambhajinagar, Wai, Nashik & Akola.

9. Time Period for Completion of Service/Work

The bidders are required to complete the aforesaid Service/Work in all respects within a **period of 45 days** from the date of issue of appointment work order and submit its Valuation Report. Notwithstanding the submission of the Valuation Report, the Government shall have the right to call upon the Valuer for making presentations or its report before any committee or officials of the

Government and to respond to any queries/clarifications as the Governments may seek and further, to provide support to the Government on valuation issues post submission of final report.

10. Experience Criteria

The bidder / valuer should possess adequate experience in inspection, technical assessment and valuation of obsolete and unserviceable machinery, condemned stores, printing machinery, metal scrap and other scrap materials. Preference shall be given to Government Registered Valuers / Firms having prior experience of carrying out similar valuation work for Government Departments, Public Sector Undertakings, Autonomous Bodies or reputed industrial organizations. Documentary proof of such experience, including copies of work orders, completion certificates or client references, shall be submitted along with the bid documents.

11. Detailed Scope of Work

The Government registered Valuer appointed by the department shall carry out inspection, verification, technical assessment and valuation of obsolete, unserviceable and scrap materials available at Government Presses / Government Stationery Stores / Government Typewriter Workshop situated at - Mumbai, Nagpur, Pune, Kolhapur, Chhatrapati Sambhajinagar, Wai, Nashik and Akola.

The scope of work shall broadly cover the following activities, including but not limited to:

11.1 Physical Inspection and Verification

The Valuer/Bidder shall conduct a detailed physical inspection of all obsolete, unserviceable and scrap materials available at the Government Presses / Government Stationery Stores / Government Typewriter Workshop premises, including printing machinery, dismantled machinery parts, metal scrap and other miscellaneous condemned stores.

The inspection shall include verification of the quantity, approximate weight, physical condition and present status of the materials and machinery.

The Valuer/Bidder shall inspect the materials thoroughly before quoting rates, and no claim or dispute regarding quantity, weight, quality or condition of the materials shall be entertained at a later stage. All inspections shall be carried out strictly during office hours only.

All the expenses incurred during valuation will be borne by valuer and all the equipment required for valuation should be arrange by valuer.

11.2 Valuation and Assessment

The Valuer shall determine the fair market value, reserve price and scrap value of all obsolete, unserviceable and scrap materials based on prevailing market conditions and current industry trends.

The Valuer shall also consider the prevailing market rates of various scrap materials while assessing the valuation and shall recommend an appropriate reserve price for disposal through e-Auction or any other approved mode of disposal in accordance with Government rules and procedures.

11.3 Submission of Valuation Report

The appointed Valuer shall submit comprehensive valuation reports and related documents, including a detailed item-wise Valuation Report containing assessment findings and observations, category-wise valuation statements indicating quantity, condition and assessed value of the materials, and a recommended Reserve Price Statement for auction or disposal purposes.

Further, the Valuer shall furnish a Final Certification Report confirming the valuation methodology adopted and the assessed scrap value of the materials proposed for disposal.

11.4 Advisory and Technical Support

The Valuer may also be required to clarify the valuation methodology, basis of assessment and calculations adopted in the valuation report and to provide technical assistance and guidance to the Departmental Committee during disposal, auction or e-Auction proceedings.

The Valuer shall furnish supporting documents, explanations, clarifications and additional reports, if required, during the auction, scrutiny or approval process, and shall attend meetings, inspections or discussions convened by the Department in connection with the valuation and disposal of obsolete, unserviceable and scrap materials.

12. Safety

The Valuer shall take all necessary and mandatory safety precautions at the site during the execution of valuation work and shall strictly comply with all applicable safety protocols and regulations. The Valuer shall make all required safety arrangements at his own cost and shall be solely responsible for any accident, injury, loss, damage, criminal liability, or civil liability arising during the course of the work. The Department shall not be held responsible or liable for any such incidents. Further, no material shall be removed from the premises without prior written permission of the Department.

13. Confidentiality

All records, documents, information and data pertaining to the valuation and disposal process shall be treated as strictly confidential by the Valuer and shall not be disclosed, shared or communicated to any third party without prior written permission of the Department.

14. Requirement for Financial Quotation/Tender/Bid

The valuer shall mention his quotation/tender for valuation work in Indian Rupees. (Inclusive of all the expenses/charges) (To be mentioned in figures and words separately) **(Annexure-5).** Hence rate quoted must be excluding of all expenses/charges.

The valuer shall bear all costs associated with the preparation and submission of their quotation/tenders and the Department will in no case be responsible or liable for those costs, regardless of the conduct or outcome of tendering process or the cancellation, if any, of tender by the Department

After evaluating the financial bids received under Envelope-2, the valuer who ranked the lowest (L-I) Price will be awarded the work. In case the financial bid of more than one of Firm/Company/Agency is same as L-I, then the Department will be assigning marks to various eligibility parameters like relevant experience etc. of such L-I valuers and work will be awarded to the valuer who scores highest marks, among the L-I valuers.

15. Terms of Payment Conditions

100 % Payment shall be released only after submission and acceptance of the final valuation report and related documents by the Department, and all applicable taxes, duties and statutory deductions shall be deducted at source as per prevailing Government rules and regulations. No advance payment will be made.

16. Disqualification Conditions

The bid/quotation shall be liable for rejection or disqualification under the following circumstances:

16.1 If the quotation/bid is incomplete, unsigned or not submitted in the prescribed format.

16.2 If any required documents, certificates, declarations or supporting papers are not attached.

16.3 If false, misleading or fabricated information/documents are submitted by the bidder.

16.4 If the bidder has been blacklisted, debarred or suspended by any Government Department, PSU or statutory authority.

16.5 If the financial bid/price details are found enclosed in the technical bid envelope, wherever separate bid system is applicable.

16.6 If the quotation contains overwriting, corrections or alterations without proper authentication/signature.

16.7 If conditional quotations or conditional offers are submitted.

16.9 If the quotation is received after the prescribed due date and time.

16.10 If the bidder fails to fulfill the eligibility criteria, qualification requirements or terms and conditions of the tender.

16.11 If the bidder fails to submit required experience certificates, registration certificates, GST documents, PAN details or any other mandatory documents.

16.12 If the bidder refuses to comply with departmental instructions, inspection requirements or tender conditions.

16.13 If any attempt is made to influence the tender process, valuation process or decision of the Department by unfair means.

16.14 Incomplete quotations and quotations not complying with tender conditions shall be summarily rejected without assigning any reason.

17. Locations of Obsolete, Unserviceable & Scrap Materials -

17.1 Government Printing Presses

Allocation Name	Address
Manager, Government Central Press, Mumbai	Netaji Subhash Marg, Near Charni Road Station, Mumbai- 400 004. Tel. No. 022-23631433, E-mail- gcp.mumbai@maharashtra.gov.in
Manager, Government Press & Book Depot, Nagpur	Civil Lines, Nagpur- 440 001. Tel.No. 0712-2562615, E-mail - gpbd.nagpur@maharashtra.gov.in
Manager, Central Jail Press, Nagpur	Pandit Jawaharlal Nehru Marg, Post-Niri, Vardha Road, Nagpur- 440 020. Tel. No. 0712-2423759, E-mail - cjp.nagpur@maharashtra.gov.in
Manager, Government Photozinco Press, Pune	5, Photozinco Path, Pune- 411 001. Tel.No. 020-26125808 E-mail - gpzp.pune@maharashtra.gov.in
Manager, Yerwada Prison Press, Pune	Jail Press Road, Pune- 411 006 Tel. No. 020-26683959, E-mail - ypp.pune@maharashtra.gov.in
Manager, Government Press & Stationery Stores, Kolhapur	Tarabai Park, Kolhapur- 416 003. Tel.No. 0231-2650395, E-mail - gp.kolhapur@maharashtra.gov.in
Manager, Government Press, Chatrapati Sambhajinagar	Near Railway Station, Paithan Road, Aurangabad- 431 005. Tel.No. 0240-2343396, E-mail- gp.aurangabad@maharashtra.gov.in
Manager, Government Press, Wai	51, Gangapuri, Rastewada, Wai, Satara- 412 803. Tel.No. 02167-220097, E-mail - gp.wai@maharashtra.gov.in

17.2 Government Stationery Stores

Consignee	Address
Assistant Director, Government Stationery Stores, Nagpur	Government Stationery Store, Civil Lines Nagpur-440 001 Tel.No. 0712-2523240 Email- gss.nagpur@maharashtra.gov.in
Assistant Director, Government Stationery Stores, Pune	Serve No. 34, Behind I.I,T.M. Colony, Pashan Road, Panchvati, Pune - 411 008 Tel. No. 020-29800822 Email-gss.pune@maharashtra.gov.in
Assistant Director, Government Stationery Stores, Chatrapati Sambhajinagar	Near Railway Station, Paithan Road Chatrapati Sambhajinagar - 431 005 Tel.No.0240-2951468,2331525 Email- gss.aurangabad@maharashtra.gov.in
Manager, Government Press & Stationery Stores, Kolhapur	Tarabai Park, Kolhapur- 416 003. Tel.No. 0231-2650395, E-mail - gp.kolhapur@maharashtra.gov.in

17.3 Government Typewriter Workshop

Consignee	Address
Mechanical Engineer, Government Typewriter Workshop, Mumbai	21-A, Netaji Subhash Marg, Near Charni Road Railway Station, Mumbai-400 004 Maharashtra State Email:- dgps.mumbai@maharashtra.gov.in
Supervisor, Government Typewriter Workshop, Nashik	Adivasi Colony, Government Quarters, No.C-2/102 & 103, Near R.T.O. Office, Peth Road, Nashik-422 004
Supervisor, Government Typewriter Workshop, Akola	Collector Office, Collector Office Premises, Akola – 444 001

18. Details of Valuation of obsolete, unserviceable and scrap materials

SR. NO.	NAME OF LOT	NAME OF GOVT. PRESSES WHERE SCRAP MATERIAL IS AVAILABLE (WEIGHT APPROXIMATE)																	
		GOVT. CENTRAL PRESS, MUMBAI		GOVT. PRESS & BOOK DEPOT, NAGPUR		CENTRAL JAIL PRESS, NAGPUR		GOVT. PHOTOZINCO PRESS, PUNE		YERWADA PRISON PRESS, PUNE		GOVT. PRESS & STNY. STORES, KOLHAPUR		GOVT. PRESS, CHHATRAPATI SAMBHAJINAGAR		GOVT. PRESS, WAI		TOTAL WEIGHT APPROXIMATE	
		KG	M. T.	KG	M. T.	KG	M. T.	KG	M. T.	KG	M. T.	KG	M. T.	KG	M. T.	KG	M. T.	KG	M. T.
1	LOT - A - UNSERVICEABLE & OBSOLETE PRINTING MACHINES (SOME MACHINE ARE IN PIECES) (In The Form of Letterpress Type & It's Ingots)	546125.00	546.13	142429.75	142.43	96640.00	96.64	88000.00	88.00	174732.00	174.73	94702.00	94.70	102990.00	102.99	29500.00	29.50	**1275118.75**	**1275.12**
2	LOT - B - SCRAP LEAD (In The Form of Letterpress Type & It's Ingots)	174345.00	174.35	58011.70	58.01	46800.67	46.80	5000.00	5.00	105027.20	105.03	38000.00	38.00	28240.00	28.24	31945.00	31.95	**487369.57**	**487.37**
3	LOT - C - SCRAP COPPER (Block of Letterpress Printing)	2044.00	2.04	0.00	0.00	0.00	0.00	0.00	0.00	18.00	0.02	0.00	0.00	0.00	0.00	0.00	0.00	**2062.00**	**2.06**
4	LOT - D - SCRAP ZINC (Block of Letterpress Printing)	2395.00	2.40	0.00	0.00	0.00	0.00	0.00	0.00	14.00	0.01	0.00	0.00	0.00	0.00	0.00	0.00	**2409.00**	**2.41**
5	LOT - E - SCRAP BRASS (Brass Strips)	0.00	0.00	0.00	0.00	0.00	0.00	350.00	0.35	180.00	0.18	0.00	0.00	0.00	0.00	0.00	0.00	**530.00**	**0.53**
6	LOT - F - SCRAP ALUMINIUM PLATES (Offset Aluminum Plates)	13500.00	13.50	29000.00	29.00	1600.00	1.60	17500.00	17.50	16926.75	16.93	6222.00	6.22	3000.00	3.00	1383.00	1.38	**89131.75**	**89.13**

LOT - H - UNSERVICABLE, OBSOLETE TYPEWRITER, DUPLICATOR, BICYCLES, WALL CLOCK, TABLE CLOCK & OTHER SPARE PARTS																	
SR. NO.	UNSERVICEABLE ARTICLES	LOCATIONWISE GOVT. TYPEWRITER WORKSHOPS WHERE SCRAP MATERIAL IS AVAILABLE (WEIGHT APPROXIMATE)															
		GOVT. TYPEWRIER WORKSHOP, MUMBAI		GOVT. STATIONERY DEPOT, NAGPUR		GOVT. STATIONERY DEPOT, PUNE		GOVT. STATIONERY DEPOT, KOLHAPUR		GOVT. STATIONERY DEPOT, CHHATRAPATI SAMBHAJINAGAR		GOVT. TYPEWRIER WORKSHOP, NASHIK		GOVT. TYPEWRIER WORKSHOP, AKOLA		TOTAL	
		QTY. (NOS.)	WEIGHT (IN M.T.) (APPROX.)	QTY. (NOS.)	WEIGHT (IN M.T.) (APPROX.)	QTY. (NOS.)	WEIGHT (IN M.T.) (APPROX.)	QTY. (NOS.)	WEIGHT (IN M.T.) (APPROX.)	QTY. (NOS.)	WEIGHT (IN M.T.) (APPROX.)	QTY. (NOS.)	WEIGHT (IN M.T.) (APPROX.)	QTY. (NOS.)	WEIGHT (IN M.T.) (APPROX.)	QTY. (NOS.)	WEIGHT (IN M.T.) (APPROX.)
H(a)	**TYPEWRITER MACHINES**																
	GODREJ	1207	0.00	893	0.00	566	9.06	707	11.31	1113	28.94	445	0.00	785	0.00	5716	**0.00**
	REMINGTON	58	0.00	138	0.00	82	1.31	128	2.18	75	2.10	29	0.00	65	0.00	575	**0.00**
	HALDA	74	0.00	107	0.00	86	1.38	65	0.98	81	2.07	24	0.00	98	0.00	535	**0.00**
	FYSET	142	0.00	88	0.00	64	0.77	62	0.99	75	1.05	13	0.00	79	0.00	523	**0.00**
	OTHER	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	7	0.00	0	0.00	7	**0.00**
	TOTAL	**1481**	**24.10**	**1226**	**20.05**	**798**	**12.51**	**962**	**15.45**	**1344**	**34.15**	**518**	**8.38**	**1027**	**17.10**	**7356**	**131.74**
H(b)	**CYCLOSTYLE MACHINES**																
	CYCLOSTYLE MACHINES (HAND OPERATING)	31	0.71	53	1.18	19	0.30	28	0.53	44	0.70	12	0.28	16	0.36	203	**0.00**
	CYCLOSTYLE MACHINES (ELECTRIC)	38	1.29	42	1.41	6	0.20	6	0.18	33	1.25	6	0.21	18	0.60	149	**0.00**
	TOTAL	**69**	**2.00**	**95**	**2.58**	**25**	**0.50**	**34**	**0.71**	**77**	**1.96**	**18**	**0.49**	**34**	**0.96**	**352**	**9.20**
H(c)	**CLOCKS**																
	WALL CLOCK	346	0.35	49	0.10	4	0.00	53	0.01	28	0.01	0	0.00	0	0.00	480	**0.00**
	TABLE CLOCK	50	0.05	11	0.01	4	0.01	30	0.14	26	0.01	0	0.00	0	0.00	121	**0.00**
	TOTAL	**396**	**0.40**	**60**	**0.11**	**8**	**0.01**	**83**	**0.15**	**54**	**0.02**	**0**	**0.00**	**0**	**0.00**	**601**	**0.69**
H(d)	**BICYCLES & OTHERS**																
	UNSERVICABLE BICYCLES	39	0.82	72	1.51	0	0.00	0	0.00	50	1.05	0	0.00	0	0.00	161	**0.00**
	TOTAL	**39**	**0.82**	**72**	**1.51**	**0**	**0.00**	**0**	**0.00**	**50**	**1.05**	**0**	**0.00**	**0**	**0.00**	**161**	**3.38**
H(e)	**UNUSED SPARE PARTS (BOX)**	2	0.20	3	0.068	0	0.00	0	0.00	1	0.01	0	0.00	0	0.00	6	**0.00**
	TOTAL	**2**	**0.20**	**3**	**0.07**	**0**	**0.00**	**0**	**0.00**	**1**	**0.01**	**0**	**0.00**	**0**	**0.00**	**6**	**0.28**
	GRAND TOTAL - H(a) to H(e)	**1987**	**27.52**	**1456**	**24.32**	**831**	**13.03**	**1079**	**16.32**	**1526**	**37.20**	**536**	**8.86**	**1061.00**	**18.06**	**8476.00**	**145.29**

19 The DGPS, Mumbai reserves the right of accepting or rejecting any or all of the tenders or cancel the tender, without assigning any reasons, whatsoever, and does not bind itself to accept the highest or any other tender.

All the above conditions should be strictly adhered to failing the tender will be treated as non-responsive and no correspondence will be entertained in the matter.

20. Governing Law and Jurisdiction

Any dispute, claim or legal matter arising out of or related to this tender process shall be subject to the exclusive jurisdiction of the competent courts at Mumbai only.

Sd/
Director
Govt. Printing and Stationery,
Mumbai

IV – DETAILS OF ANNEXURES – CHECKLIST

(To be submitted as a part of Technical Bid) (On Bidders Letterhead)

(Mark the Page No. AND uploaded/attached page wise)

(Technical Bid-Envelope-1)				
1	Name of the bidding Firm /Agency / Company / Owner (With Tel. / Mobile Nos.)	:		
2	Office Address With Tel. / Email / Mobile Nos.	:		
3	Registration No. of the bidding Firm / Agency / Company (Attached copy of certificate - self Attested - U/s shop & Establishment Act, 1948 and relevant documents.) (Attached Documentary Proof)	:	YES / NO	Page No.---
4	Copy of Registered Government Registered Valuer Registration Certificate issued by Competent Authority Valid up to 31/03/2027. **{Insolvency and Bankruptcy Board of India (IBBI) Under Companies Act, 2013}**	:	YES / NO	Page No.---
5	GST Registration No. (Attached copy of the relevant GST registration Certificate – Self attested)	:	YES / NO	Page No.---
6	Last paid up GST, GSTR-3B Certificate (Attached copy – Self Attested)	:	YES / NO	Page No.---
7	Last 3 years Annual Turnover (CERTIFIED Statement of Accounts by chartered accountant – to be attached)	:	YES / NO	Page No.---
8	Name of Proprietor/Partners/Director of Firm / Agency / Company (Attached copy of Firms PAN Card – Self Attested)	:	YES / NO	Page No.---
9	Bidders Self Permanent Account No. (Attached Copy of PAN – Self Attested)	:	YES / NO	Page No.---
10	Income Tax Returns acknowledgements (Copies to be attached) Last Three Financial Years – 2023-24, 2024-25, 2025-26 (Attached copy – Self Attested)	:	YES / NO	Page No.---
11	Enclosed proof of Experience issued by Dept. of State / Central Govt. / PSUs / Autonomous Bodies during the last three years i.e. 2023, 2024 and 2025 (Attached relevant Certificate/Document)	:	YES / NO	Page No.---
12	Annexure -1-Experience of Executing Similar Service in Scrap/Machinery Valuation Work Government / Central / State Govt. / PSUs / Autonomous Bodies in India by Bidders firm Letterhead	:	YES / NO	Page No.---
13	Annexure-2-Self Declaration by Bidder for Not Being Blacklisted	:	YES / NO	Page No.---
14	Annexure-3-Undertaking / Declaration by the Valuer	:	YES / NO	Page No.---
15	Annexure-4-Details of Site Visit & Inspected Material	:	YES / NO	Page No.---
(Financial Bid-Envelope-2) (Confidential)				
16	Annexure-5-Financial Bid	:	YES / NO	Page No.---

Bidders to ensure –

A. That all pages have been stamped and signed by the authorized person(s).

B. That all the pages have been numbered.

C. That all the documents are legible (Clearly readable)

D. Copies of all certificates have been scanned/signed/uploaded online.

E. Any of non-submission of sr.no.1 to 16 concerned certificates/documents sought in the bid document, offer is liable to be rejected / non-responsive.

DECLARATION

I/We hereby certify that information furnished above is true and correct to the best of my/our knowledge. I/We understand that if any deviation is found in the above statement at any stage. I/We shall be blacklisted and will not have any dealing with the department in future. I hereby confirm that I am authorized to sign the quotation/tender document.

Place & Date: **Seal of Firm** Signature of authorized representative of Tendering Firm/Name of Firm –

Annexure–1

(To be submitted as a part of Technical Bid)

Experience of Executing Similar Service/Work in Scrap/Machinery Valuation Work Government / Central / State Govt. / PSUs / Autonomous Bodies in India by Bidders

(On Bidders Letterhead)

No. Date:

To,
Director,
Directorate of Printing, Stationery and Publication,
21 A, Netaji Subhash Marg, Charni
Road (West), Mumbai. 400 004.

Quotation/Tender Reference No: ----------, Date -

< To be provided each Service/Work separately –

Name of the Service / Work	
Name of Department/Organization	
Scope of Services	
Value of the Service / Work order (in INR)	
Start Date	
End Date	
Enclosure(s) -	
Service / Work Order received from client, other documents, if any	

Full Signature of Government Registered Valuer

With official Seal and Address

Annexure–2

((To be submitted as a part of Technical Bid)

Self-Declaration by Bidder for Not Being Blacklisted

(On Bidders Letterhead)

No. Date-

To,
Director,
Directorate of Printing, Stationery and Publication,
21 A, Netaji Subhash Marg, Charni
Road (West), Mumbai. 400 004.

Quotation/Tender Reference No: ----------, Date -

Subject:

Dear Sir,

1. I / we M/s. ……(Name of the BIDDER) having head office at …….undertake the following

2. I / we M/s…….(Name of the BIDDER) are not blacklisted by the Central Government, State Governments or Government Corporations or Private Agencies in India as on date of bid submission.

Signed on behalf of M/s……(Name of BIDDER)

Name and Designation of Signatory

Place:

Date:

Annexure–3

(To be submitted as a part of Technical Bid)

Undertaking / Declaration by the Valuer

(On Bidders Letterhead)

1. I/We undertake that my/our firm M/s. ----------has not been blacklisted by any Central / State Govt. Department/Public Sector Undertaking / Autonomous Body.

2. I----------Son/Daughter/Wife of Shri----------Proprietor/Partner/Director/Authorized signatory of M/s. ----------am competent to sign this declaration and execute this quotation/tender document.

3. I have carefully read and understood all the term and conditions of the tender and undertake to abide by them.

4. The information / documents furnished along with the above application are true and correct to the best of my knowledge and belief.

5. I/We, am/are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my quotation/tender at any stage besides liabilities towards prosecution under appropriate law.

6. I/We understood that in case any deviation is found in the above statement at any stage, my/our concern/firm/co. shall be blacklisted and shall not have any dealing with the Department in future.

7. I/We undertake that all information, valuation details and reserve price shall remain strictly confidential and shall not be disclosed without written approval of department.

8. I/We undertake that the valuer shall maintain secrecy of the work assigned to him and his report on valuation. He will not divulge any information that he may come across at any stage of evaluation to others.

Yours Faithfully,

(Signature of Government Registered Valuer)

Name:

Designation:

Name & seal of Firm/Company/Agency

Date:

Place:

Annexure–4

(To be submitted as a part of Technical Bid)

Details of Site Visit & Inspected Material

(On Bidders Letterhead)

No. Date-

To,
Director,
Directorate of Printing, Stationery and Publication,
21 A, Netaji Subhash Marg, Charni
Road (West), Mumbai. 400 004.

Quotation/Tender Reference No: ----------, Date -

Subject:

Dear Sir,

1. This is to certify that M/s. _____, authorized representative of _____, visited the premises of this Govt. Printing Presses/Govt. Stationery Stores / Govt. Typewriter Workshop on dated _____ for physical inspection of obsolete, unserviceable and scrap materials proposed for valuation and disposal.

2. During the inspection, the representative physically verified the available materials, machinery, equipment and scrap items stored at the Govt. Printing Presses/Govt. Stationery Stores/Govt. Typewriter Workshop premises. The inspection was carried out to assess and verify the nature, quantity, condition, accessibility, categorization and overall status of the materials intended for valuation.

3. The representative was also informed about the scope of work, terms & conditions, safety requirements and other relevant instructions pertaining to the valuation process and disposal procedure.

The following materials were inspected:

Lot No.	Description of Valuation of obsolete, unserviceable and scrap materials
Lot A	Unserviceable & Obsolete Printing Machines (Some Machines are in Pieces)
Lot B	Scrap Lead (In the form of Letterpress Type & It's ingots)
Lot C	Scrap Copper (Block of Letterpress Printing)
Lot D	Scrap Zink (Block of Letterpress Printing)
Lot E	Scrap Brass (Brass Strips)
Lot F	Scrap of Aluminum Plates (Offset Printing Aluminum Plates)
Lot H	Unserviceable, Obsolete Typewriter, Duplicator, Bicycles, Wall Clock, Table Clock & Other Spare Parts

Particulars	Details
Particulars	
Name of Bidder / Agency	
Name of Authorized Representative	
Date of Site Visit & Inspected Material	
Time of Visit & Inspected Material	
Location of Visit & Inspected Material	

Signature of Authorized Representative	Signature of Department Officer
Name:	Name:
Designation:	Designation:
Mobile No.:	Mobile No.:
Seal of Firm/Company/Agency	Office Seal & Stamp

Observations of Valuer with Comments

Yours Faithfully,

(Signature of Government Registered Valuer)

Name:

Designation:

Name & seal of Firm/Company/Agency

Date:

Place:

Annexure–5

(To be submitted as a part of Technical Bid)

Financial Bid (Envelope-2) (Confidential)

(On Bidders Letterhead)

No. Date-

To,
Director,
Directorate of Printing, Stationery and Publication,
21 A, Netaji Subhash Marg, Charni
Road (West), Mumbai. 400 004.

Quotation/Tender Reference No: ----------, Date -

Subject:

Dear Sir,

1. I/We hereby certify that the valuation of obsolete, unserviceable and scrap materials has been carried out after conducting detailed physical inspection and verification of the materials available at the Govt. Printing Presses/Govt. Stationery Stores/Govt. Typewriter Workshop premises.

2. The valuation assessment has been made after considering the nature, quantity, condition, usability, recoverable value, salvage value, marketability and prevailing market conditions of the respective materials and scrap items.

3. I/We further certify that the assessed valuation is fair, reasonable and transparent and based on professional judgment, prevailing scrap market rates and relevant valuation principles applicable at the time of inspection.

4. I/We also confirm that the valuation report has been prepared independently and without any bias, influence or conflict of interest.

Lot No.	**Description of Valuation of obsolete, unserviceable and scrap materials**	**Service Fee {Inspection Charges, Valuation Fee, Report Preparation Charges etc. GST (if applicable)} (INR)**	**Total Amount (All Inclusive) (INR)**
1	**2**	**3**	**4**
Lot A	Unserviceable & Obsolete Printing Machines (Some Machines are in Pieces)		
Lot B	Scrap Lead (In the form of Letterpress Type & It's ingots)		
Lot C	Scrap Copper (Block of Letterpress Printing)		
Lot D	Scrap Zink (Block of Letterpress Printing)		

Lot E	Scrap Brass (Brass Strips)		
Lot F	Scrap of Aluminum Plates (Offset Printing Aluminum Plates)		
Lot H	Unserviceable, Obsolete Typewriter, Duplicator, Bicycles, Wall Clock, Table Clock & Other Spare Parts		

Yours Faithfully,

(Signature of Government Registered Valuer)
Name:
Designation:
Name & seal of Firm/Company/Agency
Date:
Place: